



**BUCKSPORT BAY BUSINESS COALITION  
Walk-a-Thon**

**Vendor Application for Participation  
Bucksport Animal Shelter Fundraiser**

**Start location: Bucksport United Methodist Church, 3 River Rd., Bucksport**

**Date: June 7<sup>th</sup>**

**Time: 10a**

**VENDOR INFORMATION**

**Business/Organization Name:**

\_\_\_\_\_

**Primary Contact:**

\_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Cell:** \_\_\_\_\_

Email: \_\_\_\_\_

Facebook: \_\_\_\_\_ Category: \_\_\_\_\_ Food

Vendor \_\_\_\_\_ Activity/Entertainment \_\_\_\_\_ Booth \_\_\_\_\_

Other Please describe the booth/activity/exhibit:

\_\_\_\_\_  
Website: \_\_\_\_\_

## FEE SCHEDULE

**There is no fee associated with this event. The vendors have agreed to give a portion of their sales to the Bucksport Animal Shelter.**

## VENDOR INSURANCE REQUIREMENTS

### Walk-a-Thon

- A Certificate of Insurance is due upon submitting the application for participation. The following language must appear on the Certificate of Insurance under 'Description Operations/Locations/Vehicles/Exclusions Added by Endorsement/Special Provisions':
- "The certificate names Bucksport Bay Business Coalition, LLC, Town of Bucksport and Bucksport United Methodist Church as additionally insured."

AND

- "Coverage is primary and noncontributory, and a Waiver of Subrogation applies."

**If you are an employer, workmen's comp is also required.** Sole proprietor, no employees sign the hold harmless below.

If you are a **small business with no insurance**, you will need to complete the Hold Harmless Agreement below upon returning this application.

## HOLD HARMLESS AGREEMENT

\_\_\_\_\_ (business), of \_\_\_\_\_ (address)

hereby agrees to indemnify, defend, and hold harmless, the Bucksport Bay Business Coalition, LLC, Town of Bucksport and Bucksport United Methodist Church as additionally insured, their officers, directors, agents, employees, board and commission members, volunteers, and any other individuals representing the interest of the Bucksport Bay Business Coalition, LLC, Town of Bucksport and Bucksport United Methodist Church as additionally insured from and against all claims, liabilities, suits, obligations, fines, penalties, damages, losses (to include any and all claims by persons claiming workers' compensation benefits under the laws of the State of Maine) and expenses (including without limitation, attorney's

fees and disbursements) that may be imposed upon, incurred by, or asserted against Bucksport Bay Business Coalition, LLC, Town of Bucksport and Bucksport United Methodist Church as additionally insured reason of, or arising out of injuries to, or death of, persons or damage to property resulting from or occurring by reason of the acts, whether negligent, willful, or otherwise, of \_\_\_\_\_ (business), and/or any of its affiliates, agents, representatives, employees, and volunteers, arising out of the participation at Walk-a-Thon scheduled to take place third Saturday of each month beginning June 7th.

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Signature

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Date

## **RULES & REGULATIONS**

### **Walk-a-Thon**

- 1. SCHEDULE.** Vendor set-up begins as early as 8a and must be completed by 930a. All vendors must be completely staffed and operating during the full hours of the Event.
- 2. EXHIBITION SPACE.** Vendor agrees to conduct all activities within the confines of the assigned space. No solicitation activities are permitted outside of vendor booth and/or individual tent. The exhibit space is ten (10) feet in frontage and ten (10) feet in depth, (10'x10'). **You provide your own table and chair.**
- 3. PARKING.** Parking is permitted in designated areas only. The carpooling of staff is strongly recommended. The dropping off products will be available during set-up time only. After 5:00pm, vehicles will not be allowed to enter.
- 4. LIMITATION OF LIABILITY.** Neither the Bucksport Bay Business Coalition, LLC, nor the Town of Bucksport and Bucksport United Methodist Church, their officers, directors, agents, employees, members, or volunteers assume any responsibility whatsoever for the loss or damage, including theft, to any property placed in the booth or elsewhere on the grounds. The Vendor agrees to make no claim for any reason whatsoever, including negligence, against the Bucksport Bay Business Coalition, LLC, or the Town of Bucksport, and Bucksport United Methodist Church, their officers, directors, agents, employees, members or volunteers for loss, theft, damage, or destruction of property, or for any personal injury to Vendor or its employees while on the ground or in the event quarters, or in the off-site parking areas.
- 5. LEAVE NO TRACE POLICY.** Vendors are responsible for leaving booth spaces clean and free of trash or other materials. Failure to do so will exclude them from future events.
- 6. CANCELLATION.** Please do not sign up if you are unsure about participating on event date.
- 7. RESTRICTIONS.** The Bucksport Bay Business Coalition, LLC reserves the rights to exclude or reject any applicant(s) that, at its sole discretion, are deemed inconsistent with the family atmosphere of the Walk-a-Thon, and/or unprofessional in appearance, and/or incompatible with other Vendors. The Bucksport Bay Business Coalition, LLC reserves the right to restrict or remove exhibits that have been falsely entered or are deemed unsuitable or objectionable or exhibits that fail to control the volume level of personnel or equipment in their booth.

Contact Teri Doty at 207.478.9903 or [info@bucksportbaycoalition.com](mailto:info@bucksportbaycoalition.com) with any questions. Bucksport  
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ay Business Coalition, LLC, PO Box 1687, Bucksport, ME 04416